



174 South Rd.,
Suite 200
Enfield, CT 06082

Phone: 860-253-9935
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www.erfc.us
info@erfcinc.org

Spring 2018

Dear potential CITs and Parents,

We are excited that you are considering Educational Resources for Children's (ERfC) Counselor-in-Training (CIT) program this summer at Summer Escape Camp. This letter is designed to help you better understand the CIT program we are offering this summer

CITs must have a sincere desire to work with children, a strong work ethic, lots of energy and creativity, and a positive attitude. The objective of the CIT program is to better prepare a CIT for future work with children. Participants will work together as a team to learn while what it takes to be a successful counselor and a positive role model for younger campers.

CIT applicants must complete an application form with three references. Students will be interviewed before being accepted into the program. CIT applicants will also have to commit to 18 hours of training and at least two weeks of camp sessions. In order to be considered, applicants must be at least 14 years old or entering 9th grade in September.

Application Process

Step One: CIT applications must be returned to ERfC, 174 South Road, Suite 200, Enfield, CT 06082 by **5 PM Thursday, July 6, 2018**.

Step Two: Interviews will be conducted the following week. An ERfC staff member will contact the CIT applicant to set up an interview time.

Step Three: CITs are expected to participate fully in the training program. Participating in the Counselor in Training (CIT) program does NOT ensure future employment.

Thank you for applying to be a Summer Escape CIT. Please do not hesitate to call or e-mail if you have any questions. I look forward to hearing from you!

Sincerely,

Jane Bielefield
ERfC Summer Escape Director
jbielefield@erfc.us
860-253-9355



CIT APPLICATION SUMMER 2018

Name:		Date:
Address		
City:	State:	Zip:
Home Phone:	Email:	
School:	Year graduating:	
References: Please list three references not relatives or peers who have knowledge of your character, experiences and abilities. Be sure reference form is completed and returned to ERfC. You may want to supply your reference the form in a pre-address envelope to ERfC.		
Name:	Address:	Phone:
Name:	Address:	Phone:
Name:	Address:	Phone:
Experience: List all activities in which you have been involved such as sports, youth groups, music, clubs, and/or volunteer activities.*Please attach additional sheets of paper as needed.		
Activity	Location	# years involved
Camp Experience: Have you ever been a camper? <input type="checkbox"/> No <input type="checkbox"/> Yes (List them below)		
Name and Location of camp	# of years	Type of camp (Day or resident)
Student Signature _____		Date _____
Parent Signature _____		Print Name _____
Mobile Contact # _____		

For more information, please visit the ERfC website at www.ercinc.org or call (860) 253-9935

Please return this application by July 6th

ERfC, 174 South Road, Suite 200, Enfield, CT 06082



Summer Escape Day Camp Counselor in Training Reference Form

Reference for: _____

The above named individual has applied for a position at the ERfC Summer Escape Camp as a Counselor-in-Training (CIT) and has indicated that you can provide a reference. CITs work with adult staff in a training program to develop leadership, social, and work skills. Many of our CIT students become full-time staff in the future after of completing this training.

Your reference will help us learn more about the candidate's moral character, emotional maturity, and current leadership skills. As a CIT, he/she will train to work with children in grades 1-8, leaving lasting impressions on hundreds of kids this summer. We consider the candidate's basic character more important than any previous experience.

This confidential reference form should be mailed or dropped to **Jane Bielefield by July 6th** at ERfC, 174 South Road, Suite 200, Enfield, CT or emailed to jbielefield@erfc.us.

Thank you!

	Excellent	Good	Fair	Poor	Not Sure
Moral Character					
Emotional Maturity					
Intelligence					
Creativity					
Leadership Abilities					
Concern for Others					
Cooperation					
Warmth of Personality					
Sense of Humor					
Responsibility					
Problem Solving					
Personal Drive/Initiative					
Ability to work in a team setting					
Ability to work independently					
Manages stress, frustration and anger					

Please feel free to add any additional comments on the back of this form.